

## Fundamentals of Project Management

This one day program will look at the project management process from an architectural woodworker's perspective, examining the project management role as a job moves through the plant. We will start with a brief overview of estimating as it relates to project management. We will talk about, the handoff to project management from estimating, what a project manager needs to know about finance and contracts, drafting and submittals, scheduling, managing a project through production, change orders, installation, and project closeout. The format is informal and audience participation is encouraged. We'll use Powerpoint slides to illustrate some of our points and we'll hand out a disc with live spreadsheet and Word documents that can be adapted to use in your plant. This course is aimed at new project managers and project managers who work in companies that are trying to improve their project management systems. It is an excellent stand alone program and also a good preparation for the AWI Advanced Project Management Seminar.

## Learning from Industry Experts



Rick Thaler President, OGB Architectural Millwork



Nathan Durr Project Manager / Business Development Wood Systems, Inc.

When:	September 19th, 2013 / 8am - 5pm
Where:	Courtyard Wichita at Old Town 820 East 2nd Street North Wichita, Kansas 67202 USA Reservations: 800-321-2211 Group Name: AWI Heart of America Group Rate: \$139
Cost:	AWI Heart of America Chapter Member: \$75 AWI National Member Only: \$100 Non AWI Member: \$200
How:	Register today: <b>www.awinet.org</b>

